

20 November 2013

NEILL, PAUL LEONARD  
19 HOLLY PLACE  
ROTOTUNA NORTH  
HAMILTON 3210

File Ref: 37-01-008  
Doc No: RDC-406996-L-187  
P18307  
Earthquake ID: 562

Rotorua District Council  
1061 Haupapa Street  
Private Bag 3029  
Rotorua Mail Centre  
Rotorua 3046  
New Zealand  
P: 07 348 4199  
F: 07 346 3143  
E: [mail@rdc.govt.nz](mailto:mail@rdc.govt.nz)  
W: [www.rdc.govt.nz](http://www.rdc.govt.nz)

Dear Sir/Madam

**RE: POTENTIAL EARTHQUAKE-PRONE BUILDING -4064 S HWAY 5**

In 2006 Rotorua District Council adopted a policy on earthquake-prone buildings, a central government requirement to protect people and property in the event of an earthquake. The policy was subject to widespread public consultation at the time, including a seminar in August last year on the risk assessment process and commercial drivers affecting potentially earthquake-prone buildings.

A copy of Council's policy is attached for your information. Over the last 12 months council staff have been identifying buildings that meet the definition as 'potentially earthquake-prone.'

Our records show that you are the present owner of the building at the above address and your building has been identified as a 'Potential Earthquake-prone building' - Category Low.

**So, what does this mean for you?**

Please refer to the sections of the policy that relate to the category applied to your building. This will explain timeframes and actions potentially required of you.

**What do you need to do right now?**

- Within 21 days please advise the council if you are not the current owner of the building or not the appropriate person to be acting on behalf of the building's owners.
- If the building is owned by multiple persons, advise them of this letter and its contents.
- Within 21 days advise the council if you have information that verifies that your building should not be classified as potentially earthquake-prone.
- Ensure you understand what action you need to take as a result of this letter and the attached council policy. If you have any questions, or require further information, please feel free to phone us on 07 351 8064. We have knowledgeable staff available to answer your questions and help work through any issues.

If the classification for your building is ultimately confirmed, there are actions that you may need to take. The timeframes outlined in the policy start from 1 February 2014.

An information fact sheet and a list of frequently asked questions are also enclosed for your reference, as is a copy of the council property file for your building.

Additional information and useful links are available on Council's website ([rdc.govt.nz](http://rdc.govt.nz)), including a list of local and regional engineering consultancies who may be available to assist you in undertaking an initial assessment of your building.

The government is expected to amend the Building Act in order to drive a consistent and proactive approach across the country in dealing with earthquake-prone buildings. These changes are not yet finalised and are unlikely to take effect until 2015. This means Council's current earthquake-prone building policy remains in effect. If you have any questions about potential legislation changes please contact the Building Services Department at Council on 351 8064.

**Information seminar 1pm, 4 December, Rotorua Convention Centre:**

To assist you, we are staging a seminar on potentially earthquake-prone buildings and the required process. A panel of professionals from the insurance, banking, engineering, development, valuation and local government sectors will be available to answer questions and discuss the topic in relation their respective sectors. The seminar will be at 1pm on 4 December at the Rotorua Convention Centre. We anticipate it will involve two hours of presentations and discussion on potentially earthquake-prone buildings. Please feel free to attend, and to invite any others who you think would benefit from participating in the seminar.

**RSVP by 29 November**

Please confirm your attendance by 29 November by email to [shared.services@rdc.govt.nz](mailto:shared.services@rdc.govt.nz) with "Earthquake Prone Building Seminar" in the subject line, and include your name and contact details. Alternatively, you can RSVP by telephoning 07 351 8119.

We trust you will be able to join us on 4 December.

Yours faithfully



Darrell Holder  
Manager, Building Services

